



Hon. Nancy M. Blount
CHIEF JUDGE

Hon. Prentis Edwards Jr.
CHIEF JUDGE PRO TEM

State of Michigan
36th District Court
421 Madison Avenue
Detroit, Michigan 48226-2338

JOB ANNOUNCEMENT

Position Available: Director-Docket Management

Salary: \$56,316.00 - \$100,834.50

Under the general direction of the Court Administrator, manages the processing of general civil, miscellaneous, small claims, landlord/tenant, land contract, felony, extradition, statute and ordinance misdemeanor, civil infraction, and appeal cases by scheduling, monitoring, tracking, and expediting case flow and docket management functions. Oversees support staff responsible for case processing functions.

This is an at-will, exempt position appointed by the Chief Judge of the 36th District Court.

Qualified candidates must complete the Application for Employment. Send the application and résumé to recruitment@36thdistrictcourt.org by the posting deadline. If you are unable to send applicant materials electronically, they can be faxed to (313) 967-7086, or mailed to:

36th District Court
Human Resources Division
421 Madison Avenue, Suite 518
Detroit, MI 48226

POSTING DEADLINE:
June 25, 2014

AN EQUAL OPPORTUNITY EMPLOYER

Dated: 06/12/14